



AKITA CLUB OF AMERICA

SHOW COMMITTEE

POSITION OUTLINES

VENDOR CHAIR

GENERAL INFORMATION

The number of vendors that can be accommodated from one show to the next is dependent totally on the size and set up of the site. The vendor chair will have to work out how much space is available with the site coordinator.

Our prices have been \$100 for a space with an 8 ft. table. The table is provided by the club and has to be rented from the hotel or an outside facility. We offer a maximum of two additional tables per 8-foot space at an additional cost per table as determined by the hotel cost to the Club. Set up will be dependent on how much space is available

Rescues get one free booth space and tables. If they want additional space, they will have to pay for it at the same rate as the other vendors

Rule from board as of 2004 still in place: Member vendors may give an item of comparable value to auction in lieu of their booth fee – not to include the fee for additional tables

At the show, the vendor chair will work with grounds committee and the site coordinator to set up the tables for the vendors on Monday or Tuesday morning and indicate which space belongs to which vendor in case no one is there when the vendors arrive

Once the vendor area is set up and marked, provide the Show Chair with a chart of the placements

It is a good idea to try to get a general supply vendor if possible – show products